



LOS ANGELES COUNTY COMMISSION ON HIV

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While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

PRIORITIES AND PLANNING (P&P) COMMITTEE MEETING MINUTES

June 1, 2010

Approved
6/15/2010

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	COMM STAFF/ CONSULTANTS
Jeffrey Goodman, <i>Co-Chair</i>	Robert Butler	Miguel Fernandez	Jane Nachazel
Kathy Watt, <i>Co-Chair</i>	Michael Green	Aaron Fox	Glenda Pinney
Douglas Frye	Anna Long	Scott Singer	Craig Vincent-Jones
Thelma James	Quentin O'Brien	Jason Wise	
Bradley Land			
Ted Liso			
Abad Lopez			
Tonya Washington-Hendricks			
			HIV EPI AND OAPP STAFF
			Juhua Wu

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- 1) **Agenda:** Priorities and Planning (P&P) Committee Meeting Agenda, 6/1/2010
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- 3) **List:** Fiscal Year 2011 Priority- and Allocation-Setting, Paradigms and Operating Values to be Ratified, 2/23/2010
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- 5) **Spreadsheet:** Service Category by Average Ranking, 5/25/2010
- 6) **Spreadsheet:** Service Category Mode Ranking, 5/25/2010
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- 8) **Table:** Fiscal Year 2010 Service Category and Zero Sum Priority Rankings, 5/25/2010
- 9) **Table:** Fiscal Year 2011 Priority- and Allocation-Setting Change Matrix (blank worksheet), 5/25/2010
- 10) **List:** Service Categories in the HIV/AIDS Continuum of Care, 4/28/2009
- 11) **Table:** HIV/AIDS Continuum of Care, 4/22/2009
- 12) **List:** HIV Service Category Definitions, 4/28/2009
- 13) **Policy Notice:** HIV/AIDS Bureau Policy Notice 10-02, Eligible Individuals and Allowable Uses of Funds for Discretely Defined Categories of Services, 4/8/2010

1. **CALL TO ORDER:** Mr. Goodman called the meeting to order at 1:45 pm and welcomed Ms. James to the Committee. Committee members and members of the public who wished to participate in the discussion stated their conflicts of interest.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the 5/25/2010 Priorities and Planning (P&P) Committee Meeting Minutes amended with an asterisk on the table to reflect that the Committee planned to revisit Health Insurance Premiums/Cost Sharing for a suitable ranking considering its similarity to ADAP, ADAP Enrollment and Local Pharmacy/Drug Reimbursement, which all also support pharmaceutical and medication assistance (*Passed by Consensus*).

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4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
7. **CO-CHAIRS' REPORT:**
 - Mr. Goodman complemented participation in the zero-sum exercise as the beginning of priority-ranking.
 - He noted a numerical ranking is required, but shifts of a few levels within it have little impact. On the other hand, it is important to justify notable changes in ranking since rankings are expected to be data driven. Justifications might show how the new ranking better meets paradigms and operating values, addresses changing economic needs, or better reflects unmet need.
 - The body discussed whether this year's more intensive discussion of priority-ranking will make it possible to de-fund categories from the bottom ranked up if de-funding is required.
 - There was consensus that the deeper examination of categories was valuable. There was also consensus, however, that it is not possible to identify a black-and-white solution in advance, e.g., conditions can change rapidly, other funding sources may apply to some categories, and the continuum of care requires a service mix.
8. **FY 2009/2010 EXPENDITURES:** There was no report.
9. **FY 2011 PRIORITY- AND ALLOCATION-SETTING:**
 - A. **Service Category Priority-Ranking:**
 - Ms. Watt noted Residential Services are being reconfigured with Permanent and Transitional, ranked separately for FY 2010, combined into one category for this FY 2011. The Standard of Care is in the process of being combined.
 - It was agreed to move Health Insurance Premiums/Cost Sharing to ranking 4 as it helps people maintain their private health insurance, which reduces the burden on the Ryan White-funded system. This ranking also places it near ADAP/ADAP Enrollment and Local Pharmacy Program/Drug Reimbursement, service categories that support medications and pharmaceutical assistance.
 - Substance Abuse, Residential is ranked slightly higher than Substance Abuse, Treatment as it provides services that help clients avoid relapses and reduces the need for Early Intervention Services.
 - Case Management, Housing was moved up significantly in order to ensure client evaluation was completed prior to seeking Ryan White-funded services, which may not be necessary. It is also ranked near services that can assist clients retain lower-cost housing.
 - Skilled Nursing, Home Health Care and Hospice were moved up below Medical Transportation to form a group of services especially needed by clients facing severe health challenges and for whom other resources are scarce.
 - Case Management, Transitional, particularly important for the incarcerated/post-incarcerated population, and Outreach were ranked sequentially as they show similar data trends. Outreach is addressed in other service standards of care, but retains importance particularly during the migration to Medical Care Coordination (MCC).
 - Work Force Entry/Re-entry was moved up while Direct Emergency Financial Assistance was moved down to form a set of services with expressed need from those in the system.
 - Language/Interpretation was moved down because, while important, the greatest need for translation and interpretation is for Spanish, which is not included in this category because it is contractually required to be provided by service providers.
 - Outreach was ranked lower in light of the focus on outreach in Medical Care Coordination and Early Intervention Services.
 - All noted the complex balancing act of serving those in care versus ensuring access for those not yet in care, as well as balancing high need among a small population with lesser need among a larger population.
 - ➡ Mr. Land recommended a directive to the administrative agency (OAPP) to focus Mental Health, Psychotherapy services on support groups rather than individual psychotherapy.
 - MOTION 3 (Goodman/Liso):** Approve the slate of FY 2011 priority rankings as listed below and forward to the Commission for approval (*Passed: Ayes*, Frye, Goodman, James, Land, Liso, Lopez, Washington-Hendricks, Watt; *Opposed*, none; *Abstentions*, none).

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1	Medical Outpatient/Specialty	19	Medical Transportation
2	ADAP/ADAP Enrollment	20	Skilled Nursing
3	Oral Health Care	21	Home Health Care
4	Health Insurance Premiums/Cost Sharing	22	Hospice
5	Local Pharmacy Program/Drug Reimbursement	23	Legal
6	Benefits Specialty	24	Outreach
7	Medical Care Coordination¹	25	Case Management, Transitional
8	Mental Health, Psychiatry	26	Work Force Entry/Re-entry
9	Mental Health, Psychotherapy	27	Direct Emergency Financial Assistance
10	Substance Abuse, Residential	28	Child Care
11	Early Intervention Services	29	Health Education/Risk Reduction
12	Case Management, Housing	30	Counseling and Testing in Care Settings
13	Residential, Transitional and Permanent ²	31	Language/Interpretation
14	Case Management, Home-based	32	Peer Support
15	Substance Abuse, Treatment	33	Rehabilitation
16	Treatment Education	34	Referrals
17	Nutrition Support	35	Respite Care
18	Medical Nutrition Therapy	36	Psychosocial Support

Bolded services are core medical services.

¹ Medical Care Coordination includes Case Management, Medical and Psychosocial service categories.

² Residential, Transitional and Permanent have been combined into one service category.

10. **NUTRITION SUPPORT STUDY:** This item was postponed.
11. **PROCUREMENT/SOLICITATION PROCESS REFORM:** This item was postponed.
12. **ADVERSITY SECTORS:** This item was postponed.
13. **GEOGRAPHIC ESTIMATE OF NEED FORMULA:** This item was postponed.
14. **HOSPICE SERVICES NEEDS ASSESSMENT:** This item was postponed.
15. **MONITORING GOALS/OBJECTIVES:** This item was postponed.
16. **COMMITTEE WORK PLAN:** This item was postponed.
17. **OTHER STREAMS OF FUNDING:** This item was postponed.
18. **STANDING SUBCOMMITTEES:** This item was postponed.
19. **NEXT STEPS:** There was no additional discussion.
20. **ANNOUNCEMENTS:** There were no announcements.
21. **ADJOURNMENT:** The meeting was adjourned at 3:55 pm. The next meeting is scheduled for 6/15/2010, 1:30 to 4:30 pm, 3530 Wilshire Boulevard, 8th Floor, Conference Room C, Los Angeles, CA 90010. Allocation-setting is planned.